Reference	Date / Detail	Responsible Officer	Update
2/2019/P	25 January 2019 Item 5 – Procurement Presentation Members to be updated on due diligence and market research of current providers.	Matt Mott (Chamberlain's Department)	Update to be provided at next Board meeting
6/2019/P	12 June 2019 Item 1 – Apologies Recruitment process for Scheme Member to be conducted.	Alistair MacLellan (Town Clerk's Department)	Completed
9/2019/P	12 June 2019 Item 6 – Presentation Members of the Board should aim to complete all possible modules by April 2020	All	Update to be provided
10/2019/P	12 June 2019 Item 6 – Presentation Members to provide Pensions Manager with any training feedback they might have.	All	Update to be provided

12/2019/P	12 June 2019 Item 6 – Presentation Officers to be prepared to issue a communication to scheme members in the event of the legal challenge reaching a resolution.	Matt Mott (Chamberlain's Department)	Guidance from the Home Office awaited.
14/2019/P	8 October 2019 Item 5 – Training – Commutation Lump Sums Communication + newsletter item to be made to officers who had opted out of scheme to note their final salary benefits would be retained if they re-join the scheme prior to April 2020	Matt Mott (Chamberlain's Department)	Update to be provided by Pensions Manager

15/2019/P	8 October 2019 Item 7 – Revision to Risk Register a. Risk PSB01 (Actuarial Data) should incorporate risk that Forces could submit inaccurate date to Home Office b. Risks PSB02 and 03 to be reviewed with a view to reducing likelihood but increasing impact. c. Risk PSB07 should match that of other City of London Police Authority Departments d. McCloud Judgement risk should be recorded in City of London Police's financial risk planning.	Matt Mott (Chamberlain's Department) Carl Tomlinson (City of London Police – (d))	Update a – c to be provided by Pensions Manager

	Stair MacLellan Clerk's Department) Due May 2020
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